

## Safeguarding action plan 2020-21

Aspect of Safeguarding	Action	Success Criteria	Lead	Date
<b>Leadership and management</b>	<b>Review job description of DSL and deputies to ensure Safeguarding responsibilities are listed.</b>	Job description accurate	Jude Boyd	By End October 2020
	<b>Ensure all refresher and new training booked for DSL, deputies and whole staff</b>	DSL and Deputy refresher training Annual whole school training to included gobs Safe recruitment refresher and extension to gobs SEND Safeguarding training Extended refresher on Prevent for DSL Check annual update of PREVENT for all staff and governors	Jude Boyd	All complete by March 2021
<b>Safeguarding Governance</b>	<b>Ensure Governing board kept up to date with local safe guarding arrangements through report from safeguarding governors</b>	Report to board twice a year in addition to Safeguarding section of HT report to governors.	Jude Boyd Helen Stewart	By July 2021
	<b>Link Safeguarding governor plays a part in surveying pupil and parents to evidence pupil safety and feeling safe.</b>	Evidence gathered to support view of school as safe place and highlight an areas for development.	Jude Boyd Helen Stewart.	By July 2021
<b>Partnership Working and Training</b>	<b>All deputies and DSLs together with safeguarding governors update their knowledge of Derby and Derbyshire's Threshold Document</b>	Email evidence that all have read and understood. Link governor to disseminate to full board.	Jude Boyd Helen Stewart Sarah Cafferky Jo Travers Muir	By December 2020

	<b>Jo Tm to cascade information through zoom training</b>	<b>All DSLs and members of SLT and governor link understand process of Early help</b>	Jo Travers Muir to lead	By Dec 2020
<b>On site and Off site safety</b>	<b>Add safeguarding notices to each classroom door in support of QR code signing in for students and visitors ( no office based sign in currently due to COVID restrictions)</b>	All visitors to site are regularly reminded of their safeguarding duties.	Jude Boyd	By Nov 2020
<b>Policy, Procedure and Reporting</b>	<b>Safeguarding information leaflet to be produced containing variety of information which is currently available in separate documents</b>	All parents to be fully informed of all procedures	Jude Boyd	By March 2021
	<b>All policies that should be consistent with and/or refer to Safeguarding policy have been identified and are subject to version control</b>		Jude Boyd Maggie Reynolds	By March 2021
<b>Managing Allegations, Safer working Practices and Recruitment</b>	<b>Safer working practices revisited by DSLs and disseminated to all staff as a refresher at Staff meeting</b>	All staff fully informed and updated	Jude Boyd Sarah Cafferky Jo Travers Muir	By Jan 2021
	<b>LADO and Whistle Blowing process revisited by DLS and all staff through updated Safeguarding training</b>	<b>All staff fully informed and updated</b>	Jude Boyd Sarah Cafferky Jo Travers Muir	By Dec 2020
	<b>Complete risk assessment procedure for frequent visitors to school site</b>	All risk considered and steps taken to minimise.	Jude Boyd	By Jan 2021

<b>Online Safety</b>	<b>Annual report received from IT just done</b>	<b>Governors and SLT are updated annually regarding filtering and monitoring services on all IT equipment</b>	Jo McNulty	June 2021
<b>FGM, HBV, Forced marriage</b>	<b>Online training accessed in these areas by DLS</b>	Dsls to have updated knowledge of training and national issues	Jude Boyd Jo Travers Muir Sarah Cafferky	June 2021
<b>Extremism and Prevent</b>	<b>Diversity to be a discrete element in PHSE knowledge and skill progression for all children</b>		Emma Salmon Matthew Hansell Sarah Cafferky	March 2021
	<b>Office staff, MDS and cleaning staff to undertake online PREVENT training</b>	ALL staff to have working knowledge of Prevent strategy updated on an annual basis	Jude Boyd	January 2021
	<b>Deputy DSL to be trained to be lead role in school's PREVENT duties through more detailed refresher training</b>	Nominate person to advise on strategy	Jo Travers Muir	April 2021